



Parents, you may select to pay your student’s tuition annually, by semester or on a monthly automatic debit from your bank. Paying by semester or monthly includes a small finance and processing fee as noted on the tuition chart. Monthly drafts must be set up on a nine-month schedule. Some scholarship recipient drafts may be set up on a 12-month schedule if authorized by the school.

Please select from the following and return this form to the school:

PAYMENT PLAN OPTIONS:

For my student(s): _____

We select the following payment plan:

____In Full Annually ____In two payments by Semester ____Monthly
(monthly payers: September-May by bank draft only. Please complete a bank draft authorization form)

TERMS AND CONDITIONS:

All draft payments for tuition are due on the fifth of each month. Rates and policies are subject to change but will not change during an academic school year.

If an account becomes 60 days overdue, students will not be allowed to attend school until the account is brought current. Exceptions and extenuating circumstances are subject to approval by the school administration. **If a student withdraws, written notice must be given and tuition will be due for the full semester of withdrawal unless otherwise approved by the school administration.**

LA bases its tuition upon the total number of teaching days that students are scheduled to attend. Tuition refunds or credits are not given for student absences. If students are out of school for an extended period of time, tuition must still be paid. In cases of late entry, tuition is due for the full month of entrance.

In signing this agreement, we as parents/guardians realize we are entering into a contract with Legacy Academy agreeing to the full financial obligation of the current tuition rates established by the school. We agree to the terms and conditions stated above and to be responsible for any additional charges (lunch, uniforms, registration, late fees, curriculum fees, etc.) that we utilize from Legacy Academy.

_____		_____	
Father/Guardian Signature	Date	Mother/Guardian Signature	Date
DL# _____		DL# _____	
SS# _____		SS# _____	

_____		_____	
Notary Public	Date	Notary Public	Date
(SEAL)		(SEAL)	